



National Voluntary Laboratory Accreditation Program

## ASSESSOR QUALIFICATIONS SUMMARY

This information is used to maintain and update the NVLAP assessor records in accordance with ISO/IEC 17011. Please complete Parts A and B and attach a current resume or curriculum vitae. Use additional sheets if more space is needed to complete the summary. Call NVLAP at 301-975-4016 if you have any questions.

### PART A

Date:

Name:

Address:

Work phone:

Home phone:

Fax number:

E-mail address:

Current employer and position held:

Educational qualifications:

Professional activities and associations (include any publications):

Work experience (provide dates and details):
Laboratory management experience (provide dates and details):
Training in management systems, assessment, and conformity assessment activities (attach a copy of certificates of training, etc.):
Experience in laboratory assessment (other than NVLAP):
Communication skills:
Is there any activity, affiliation, or relationship that might pose a conflict of interest with your performance as a NVLAP assessor? If yes, please explain:
<b>PART B</b>
On a separate sheet of paper, please write a short (2 - 4 paragraph) biography of yourself, which NVLAP will send to your assigned laboratories before your on-site assessments so that the laboratories will know who you are.